**Castlebrook/Chesterfield Homeowners Association**

**Board of Directors Meeting**

**Meeting Minutes**

**Date:** ThursdayAugust 1 2019

**Time:** 7:16 PM

**Location:** Regina Moore’s Residence

1. **Roll Call to Determine Quorum: 2** Board Members in attendance (1 required for quorum)

**Present:** Regina Moore: President

Laura Giffin: Vice-President

**Absent:** No One – Vacant Spot (Secretary/treasurer)

**Call to Order:** Meeting called to Order by Regina Moore @ 7:16 PM

1. **Approval of Minutes from Previous Meeting:** Minutes from the previous annual meeting moved to approve as written
   1. Motion to Approve by Regina Moore
   2. Second by Laura Giffin
   3. Motioned Carries: Yes
2. **Discussed filling the vacant spot from Tom Watson’s passing:** 
   * + 1. Regina Moore Nominated Danielle Warholic for secretary/treasurer
       2. Motion Approved by Laura Giffin
       3. Second By Regina Moore
       4. Motion Carries: Yes
3. **Discussed having two Facebook pages** 
   1. We will start another Facebook page that will be for the residents of Castlebrook and Chesterfield 1 only.
   2. It will be for informational reasons only
   3. There will be no negative or bad mouthing your neighbor on this page
      1. If there is anyone getting caught not being friendly, they will get a warning and if it happens again then they will be removed from the page
4. **Pool** 
   1. I will get Danielle the Master status for her pool key.
   2. I will get her access to the online key program
5. **ACC**
   1. Laura and I explained all the current outstanding ACC issues
   2. We explained that Beech Tree does a drive though 2 times a month
   3. If any board members sees a CC&R violation that we will send it in to Beech Tree along with a picture
6. **Next board meeting**: To be determined
7. **Meeting adjourned by Regina at 8:20 PM**

These are a true and accurate summary of the meeting proceedings.

Regina Moore

President